

## ROOM HIRE REGULATIONS

Museum Geneva has a conference room at the Malagnou site and a salon at the Perle du Lac site that are primarily intended for the scientific, cultural and educational activities of these institutions.

When they are not required for these purposes, the management of Museum Geneva may make them available within the limits of the following provisions:

Availability is prioritised for:

1. The municipal administration and its services
2. Groups and societies of a scientific, cultural or educational nature, whose activity and values are consistent with those of the Museum Geneva
3. Other groups or societies, provided their objectives and activities are not incompatible with those of Museum Geneva and subject to the following provisions.

Groups or societies, in particular religious, political, philosophical or trade unionist, must not use the rooms made available to them to organise meetings, assemblies, conferences or congresses for propaganda or external promotion; only internal meetings are permitted. Activities in the Museum must not be contrary to the ethos of the institution. No profit-making event or activity will be accepted.

Concerning point 3, the final decision is taken by the Delegated Administrative Advisor with prior notice from the management of Museum Geneva.

All requests for room hire in the Malagnou and Perle du Lac sites must be made by e-mail to: [salles.mhn@ville-ge.ch](mailto:salles.mhn@ville-ge.ch).

The purpose and programme of the meeting should be clearly indicated. Applications that do not meet these requirements will be ignored.

The rooms are available for hire, subject to rates available online.

The following may benefit from free provision:

- The municipal government and its services
- Scientific groups and societies whose activity and values are close to those of Museum Geneva
- Groups and societies with a social welfare or mutual aid objective.

A written request for a fee waiver must be made directly to the magistrate of the Department of Culture and Digital Transition.



## ROOM HIRE REGULATIONS (continued)

Any requests for the serving of appetizers or other refreshments should be made to Newrest, the only company authorized to provide these services within the Museum Geneva at Malagnou.

Newrest: [restaurant.mhn@newrest.eu](mailto:restaurant.mhn@newrest.eu) – phone 022 418 64 10

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